

**Vanguard Academic Assistance Plan  
Graduate Degree Pre-Approval Form**  
(for degrees other than MBA)

<b>Crew member's name</b>	<b>Crew ID</b>
<b>Current job grade</b>	<b>Current job title</b>
<b>Name of the job-related degree</b> (include concentration, if applicable)	
<b>Name of school that you are attending</b>	<b>Link to school website for this degree</b>
<p><b>Manager's/supervisor's validation</b>            In this section, the crew member's manager or supervisor should describe how the requested degree program relates to his or her <u>current</u> job responsibilities, specifically aligning course content to core responsibilities of current role. Please be specific and include the percentage of time that the crew member spends on these duties and responsibilities</p>	
<p><b>I, the undersigned crew member and supervisor, have read the Academic Assistance Plan information on CrewNet and within the Summary Plan Description for The Vanguard Group, Inc. Benefit Plan. Additionally, I understand that this graduate degree program request must be directly related to the core responsibilities of the crew member's current job, and lead to a master's degree from an accredited institution.</b></p>	
<b>Crew's signature</b>	<b>Date</b>
<b>Supervisor's name</b>	<b>Supervisor's Crew ID</b>
<b>Supervisor's signature</b>	<b>Date</b>