



ShipShape MBO Enrollment

STEP 1: Agree to the ShipShape Membership Agreement. The ShipShape staff will coordinate monthly payroll deduction of \$15 with Vanguard's Payroll team.

ShipShape

Vanguard Email Password
[Create account](#) | [Need password?](#) [Remember me](#)

MY INFO | MEMBERSHIP & ONLINE STORE

Products **Contracts** Shopping Cart (0 items)

Contracts

Which Contract or Package would you like?

By submitting this electronic enrollment form, I authorize Vanguard to reduce my salary by \$15 per month, through payroll deductions, to maintain a ShipShape Fitness Center membership.

Due to the membership fee being deducted from your payroll, there is a \$0.00 charge for the membership in this enrollment form.

Your first payroll deduction will occur in the second paycheck of your first full month of membership.

ShipShape Employee Membership	
	Total \$0.00

ShipShape Employee Membership Start: 9/17/2018 - End: n/a month-to-month commitment \$0.00 per month.

Contract Agreement

SHIPSHAPE FITNESS CENTER AT VANGUARD MEMBER CONTRACT

INFORMED CONSENT AND RELEASE OF LIABILITY

With respect to my voluntary participation in and use of the ShipShape Fitness Center at Vanguard ("ShipShape"), operated by Vanguard ("Vanguard"), and managed by EXOS Works, Inc. (together with its affiliates, "EXOS"), I understand that there may be health risks associated with activities requiring physical exertion, including but not limited to transient dizziness, fainting, nausea, muscle cramping, musculoskeletal injury, sprains and strains, heart attack, stroke or death. I assume full responsibility for any and all injuries or damages from the risks of my participation in program activities which may hereafter occur to me.

I agree with the above terms

Agree to Membership Agreement Terms

STEP 2: Select the CHECK OUT button

Vanguard Email Password
Create account | Need password? Remember me

MY INFO MEMBERSHIP & ONLINE STORE
Products Contracts Shopping Cart (1 item)

Shopping Cart

Item	Price	Quantity	Total
ShipShape Employee Membership		<input type="text" value="1"/>	<input type="button" value="x"/>

Subtotal (1 item) \$0.00
Tax \$0.00
Order Total \$0.00

Select the CHECK OUT button

STEP 3: Enter your demographic information and select "Create Account"

Vanguard Email Password
Create account | Need password? Remember me

MY INFO MEMBERSHIP & ONLINE STORE

Create an Account

1. Contact Information

First name *

Crew Member ID (Enter 6-digits) *

Last name *

Birthday *

Country

Gender

Preferred location *

Emergency Contact Information

Name *

Relationship *

Phone *

Email

2. Account Information

Vanguard Email *

Password *

Confirm password *

Mobile phone *

What do you want to hear about?
We'll still email receipts and anything critical.

Account management
 Email

Reminders and schedule changes
 Email

News and promos¹
 Email

¹ Opting in to News and Promos means ShipShape - PA Facilities can send you automated promotional messages. You'll never have to subscribe to buy something.

* Required field

When complete, select Create Account

STEP 4: Select CHECK OUT one last time. The system now knows you.

ShipShape

Welcome John Doe, You are Logged In
Last login: n/a [Log Out](#)

The system now knows who you are

MY INFO MEMBERSHIP & ONLINE STORE

Products Contracts **Shopping Cart (1 item)**

Shopping Cart

Item	Price	Quantity	Total
ShipShape Employee Membership		1	

Subtotal (1 item) \$0.00
Tax \$0.00
Order Total \$0.00

Select CHECK OUT one more time

[Continue Shopping](#) [CHECK OUT](#)

STEP 5: Select PLACE ORDER

ShipShape

Welcome John Doe, You are Logged In
Last login: n/a [Log Out](#)

MY INFO MEMBERSHIP & ONLINE STORE

Products Contracts **Shopping Cart (1 item)**

Check Out / Place Order

Order Summary	Subtotal	\$0.00
Grand total	\$0.00	

Vanguard Email

Contact Email

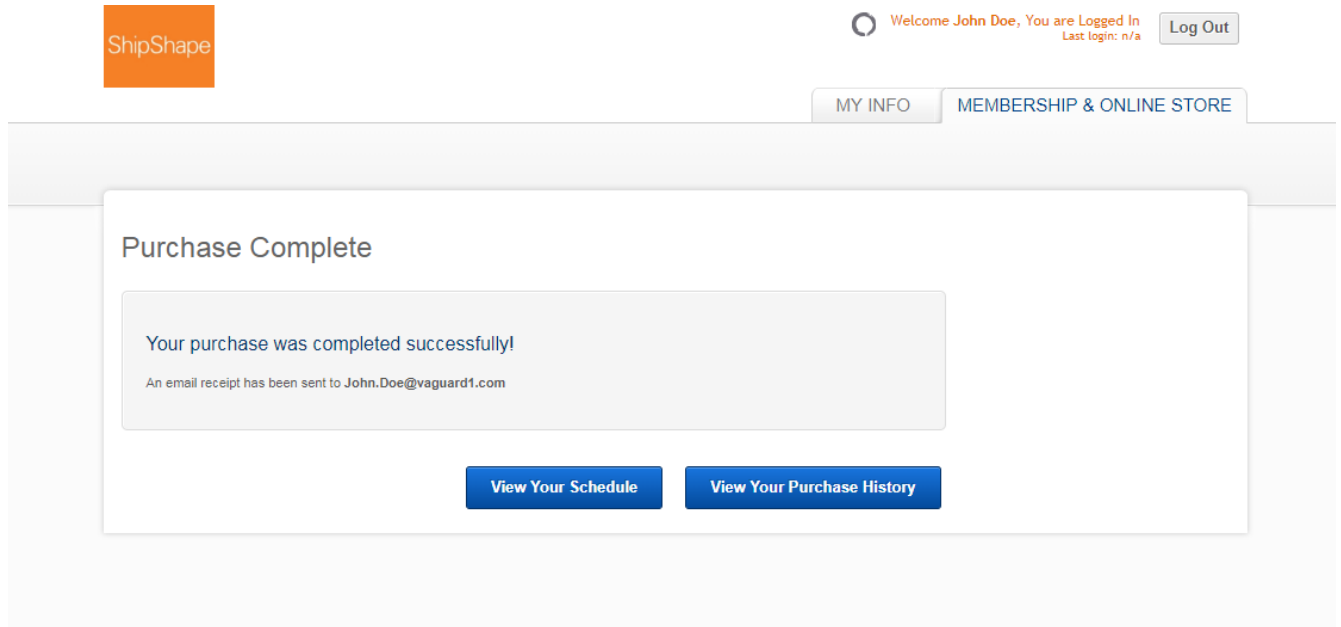
Store this as my email address

[PLACE ORDER](#)

Select PLACE ORDER

Cart Items
ShipShape Employee Membership
Quantity: 1 \$0.00

STEP 6: Order Confirmation



The screenshot shows the 'Purchase Complete' confirmation page. At the top left is the ShipShape logo. At the top right, a user is logged in as 'John Doe' with a 'Log Out' button. Below the logo is a navigation bar with 'MY INFO' and 'MEMBERSHIP & ONLINE STORE'. The main content area features a 'Purchase Complete' heading, a success message, and two buttons: 'View Your Schedule' and 'View Your Purchase History'.

ShipShape

Welcome John Doe, You are Logged In
Last login: n/a Log Out

MY INFO MEMBERSHIP & ONLINE STORE

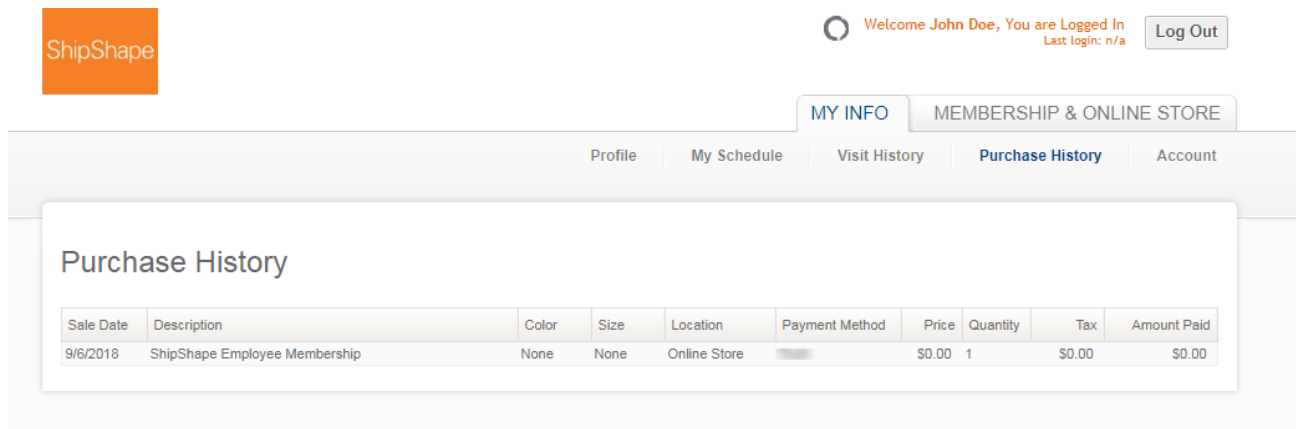
Purchase Complete

Your purchase was completed successfully!

An email receipt has been sent to John.Doe@vanguard1.com

[View Your Schedule](#) [View Your Purchase History](#)

STEP 7: View Your Purchase History



The screenshot shows the 'View Your Purchase History' page. It features the ShipShape logo, user login information, and a navigation bar with 'MY INFO' and 'MEMBERSHIP & ONLINE STORE'. Below the navigation bar is a sub-navigation bar with 'Profile', 'My Schedule', 'Visit History', 'Purchase History', and 'Account'. The main content area displays a 'Purchase History' table with one entry.

ShipShape

Welcome John Doe, You are Logged In
Last login: n/a Log Out

MY INFO MEMBERSHIP & ONLINE STORE

Profile My Schedule Visit History **Purchase History** Account

Purchase History

Sale Date	Description	Color	Size	Location	Payment Method	Price	Quantity	Tax	Amount Paid
9/6/2018	ShipShape Employee Membership	None	None	Online Store		\$0.00	1	\$0.00	\$0.00